

HORTON VILLAGE HALL MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON 16th MAY 2018

1. Present: Ken White, Jan Allen, Jill Mazillius, Ian Kelland, Anne Hockaday, Joyce Pickering, Kharon Young, Stuart Davey, Ann Winter, Glyn Ottery, Nina Jerez
2. Apologies: Bill Stevens, Mervyn Hector, Nicola Dawe, Jackie Moulding, Mike Baker and Micki Darbourne
3. Minutes approved by committee and signed by Ken.
4. Matters arising
 - Cancellations due to snow - invoices have been amended.
5. Correspondence
 - Playing Field Committee to approach Hall Committee for use of meeting room – free of charge. All agreed use of meeting room only free for one year.
6. Reports

Chairman's report (similar to what will appear in the Horton Gazette)

- Marquee – cleaned, mended, erected.
- Electrical survey and PAT tests done
- Car park – light adjusted
- Cooker mended
- Water filter in dishwasher and water heater looked at
- New blackout blinds put up in the hall
- Fire tests all done
- Air heater in main hall to be looked at
- Hirings continue at a high level

Booking Secretary's report

- Attached
- Glyn posed question about setting up Internet Banking to allow viewing of bank statements and to be able to follow payments. Ian would enquire at the Bank to have “view only”

Treasurer's report

- Income and Expenditure sheets handed out. Current account £10760.00 and Skipton £35,000.

VAG's report

- St. Peter's church -Need new treasurer. Flower festival 29/30th June and 1st July. Help required. Posters to be put around the end of May.
- Art Group/Methodist/Garden Club – Nothing to report

- WI – Query on hall air heaters not working
- Parish Council – AGM will be on 21st May followed by the bi-monthly meeting.
- Film Club – Approximately 45 members. Visitor levels high. Projector bulb will soon need changing

7. Hallmark

- The visit, by two ladies, would take place at 10.45am on 14th June. Ken, Ian, Nicola, Jill and Glyn to attend.

8. Management Plan

- Glyn reviewed and updated

9. Health and Safety – nothing to report

10. Events for 2019

- Church – Concert in the Autumn – Saturdays free in September and 5th, 19th and 26th October

11. Forthcoming events

- Spring Flower Show – 5th April
- 30th June weekend – Flower Festival – St. Peter's
- 11th August – Flower Show

12. Any other business

- The new Community Council Certificate needs to be displayed.
- Deep clean of the kitchen scheduled for June. Professional clean to be organised by Ken for oven, warmer/
- Window cleaner once a month if possible.
- Kharon away from Friday 25th May to Saturday 2nd June.
- Marquee - Try to get younger helpers involved in the erecting and dismantling of the marquee.

13. Date of next meeting

- 7.30pm Wednesday, 18th July, 2018

Meeting closed at 8.28pm