

HORTON VILLAGE HALL

Minutes of the meeting held on 25th May, 2017

1. Present: Ken White, Ian Kelland, Mervyn Hector, Bill Stevens, Jackie Moulding, Kharon Young, Anne Hockaday, Joyce Pickering, Jill Mazillius, Stuart Davey and Nicola Dawe.
2. Apologies for absence: Glyn Ottery, Ann Winter, Jan Allen and Micki Darbourne.
3. Minutes of the previous meeting – agreed and signed by Ken.
4. Matters arising from the previous meeting.
 - The Management Team (Jill and Jan) had met with Glyn and Nicola and it was suggested that all key holders and committee members should be aware of what to do if there is a malfunction of equipment eg. Door alarms etc. Stuart suggested ‘Snatch cards’ for each item of equipment, which everyone agreed was a good idea. This would be looked at again at the next meeting.
 - Mervyn and Ken had repaired the doors which were not closing properly, but two more would need attention.
 - The Skipton Building Society and NatWest account had been amended with the new signatories.
 - Ken had looked into lightweight tables, but he thought these were not substantial enough. He, Mervyn and Alan had recently put up the tables for the Methodist Church Jumble Sale and they would be happy to assist again in the future. Jill questioned what would happen if anyone injured themselves putting up the round tables as it had been necessary for the Art Group to use one of these recently. The wording of the booking agreement would be checked and this would be taken up with Glyn at the next meeting. Nicola would put a sticker on all round tables and older tables stating ‘Please ensure table legs are full extended’.
 - Alan had taken the wheelchair for repair and this was now back in the disabled toilets and had recently been used on two occasions.
5. Correspondence
 - An email had been received from the Community Council regarding a CCS Workshop on 13th July, 2017. This email will be forwarded to committee members.
6. Reports
 - Chairman’s report attached.
 - Treasurer’s report – Balance sheet circulated. Ian suggested whether we should transfer £5000 from the NatWest to the Skipton Building Society and he would enquire about the withdrawal regulations on the Skipton account. However Mervyn said that there was a possibility that the main doors would need replacing in the next year or so, therefore we would leave the money in the NatWest for the time being.
 - Anne reported that the security light at the top of the car park was not working and Ken would check this after the meeting.
7. Hallmark update
 - Nicola reported that Alan had spoken to the Community Council regarding the renewals of Hallmark 1 and 2 which were due this year, but as Nicola Greenslade, who deals with the Hallmark renewals, is on maternity leave, all renewals for this year are being held over. We can therefore renew 1 and 2 when we apply for the renewal of Hallmark 3 in 2018. This needs to be put on the January, 2018 agenda.
8. Health and Safety – Nothing to report.
9. Capital spend
 - Rolling programme for the re-decoration and this was due in the summer of 2018.

10. Forthcoming events

- Summer fete 24th June
- Flower Show 12th August
- Possibility of a breakfast.

11. Any other business

- As it will be our 10th anniversary in 2019, Nicola suggested we thought of ways we could celebrate this, maybe re-creating some of the fund raising events. Dates would have to be put in the diary soon as the hall is very booked.
- Mervyn suggested a boules court.
- Another suggestion was to tarmac the rough standing area next to the car park and possibly put the boules court in the corner of this.
- Jackie asked if we could have a tennis court. Ken thought this was not really viable, unless a Tennis Club could be formed and they had the responsibility of putting it in and maintaining it. Stuart asked whether a tennis court would be more appropriate at the Playing Field.
- Stuart asked about the leak in the corner of the hall, but Ken reported that it seemed to have sorted itself out.
- Mervyn suggested we obtained quotes for replacing all the doors in UPVC or aluminium so we had a rough idea of the cost should this need doing in the future.
- Kharon reported that the curtains in the meeting room were not pulling across very well and this would be looked into.

12. Date of next meeting

- Wednesday, 26th July at 7.30pm
- Meeting closed at 8.40pm.