

HORTON VILLAGE HALL

Minutes of Meeting held on Monday 19th September 2016

1. Present: Micki Darbourne, Derek Swain, Pam Swain, Jill Mazillius, Anne Hockaday, Joyce Pickering, Bill Stevens, David Ireland, Ken White, Jackie Moulding
2. Apologies for absence: Stuart Davey, Nina Jerez, Mike Baker, Alan Dawe, Henry Patey, Ann Winter
3. Minutes of the previous meeting: Agreed by all present and signed by Ken
4. Matters Arising: Pam offered thanks to the committee from St Peters for their help with the Village Fete
5. Correspondence: None
6. Reports:
 - Chair – Separate Sheet. A complaint has been received about a campervan which was parked overnight at the hall. With regards to the damage caused by the Wedding booking earlier in the year, another letter has been sent to the hirer asking for £190 for the damage caused but no reply has been received. Suggest looking into small claims action. David offered thanks to the Horton & District WI for provision of tea and some super cakes at the flower show.
 - Treasurer – Accounts on separate sheets. David proposed putting a further £5,000 into the fixed term investment, bringing the investment total to £35,000 plus interest for the next year. This was seconded by Bill and all other members present agreed. The committee will need to obtain a new mandate for the change of signatory for the Skipton Investment and Nat West Bank Accounts for after the AGM when David will no longer be the Treasurer. David will arrange for a gift of Wine for Wendy for again auditing the Hall accounts. David suggested a date for the pre-AGM meeting for Accounts approval to be Monday 24th October.
 - Bookings Secretary – None
 - Building & Grounds – The grass is being cut regularly. The marquee can be taken down after 15th October and will need to be checked for damage and any repairs made. A new quote for the planned redecorations of the main hall (due early 2017) needs to be obtained as the planned decorator has suffered an accident and is unable to do the works. The security systems have been checked by the service provider and the smoke detector in the toilet was found to be not working, also the alarm located on the outside wall has not been checked due to the marquee being in place. David will re-book them after the marquee has been removed.
 - Film Club – As David will no longer be on the committee after the AGM the committee will need to appoint a representative to the Film Club, as the Film Club is a sub-committee to the Hall Management Committee. The next film which is this Thursday is Hail Caesar. Overall the club is doing well, selling wine at the showings and are covering the costs.
 - Hallmark – to be removed from the Agenda until next year when it is due for renewal.
 - User Groups – No reports
7. Review of Hall and Marquee Rates – This was discussed and all members present agreed that the rates should remain as is for the next year.
8. Health & Safety
 - Derek requested some chairs with Arms for use in the main hall. It was stated that the meeting room armed chairs could be moved to the hall if required by users.
 - Go-Pak tables – We need to check the sizes of the Church and Donyatt Hall tables and purchase 10 tables of the same size.
9. Capital - None
10. Forthcoming events – None confirmed. There is possibility of a New Year Breakfast, to be confirmed.
11. A.O.B.
 - David Ireland and Alan Dawe will be stepping down from the committee at the AGM. A poster needs to be placed at the Post Office advertising the AGM and to say new members welcome.
12. Date of Next Meeting – MONDAY 19th September 2016

Meeting closed at 9.24pm