

HORTON VILLAGE HALL

Minutes of Meeting held on Thursday 19th November 2015

1. Present: Glyn Ottery, Ken White, Jackie Moulding, Stuart Davey, Bill Stevens, Joyce Pickering, Anne Hockaday, Alan Dawe, Henry Patey, Pam Swain, Derek Swain.
2. Apologies for absence: Mike Baker, Jill Mazilius, David Ireland, Kharon Young
3. Election of Officials –
Chair: Ken White, nominated by Glyn Ottery, seconded by Derek Swain.
Vice Chair: position not filled at this time.
Treasurer: David Ireland, nominated by Joyce Pickering, seconded by Glyn Ottery
Secretary: Jackie Moulding, nominated by Glyn Ottery, seconded by Bill Stevens
All committee members present were in agreement. Ken and Jackie agreed to accept the roles for the coming year.
4. Update of Register of Members – to be completed at the next meeting.
5. Minutes of the previous meeting: Derek queried the date of the Bingo which was detailed as being on 17th when in fact it should be 16th December. Barring this point the minutes were agreed unanimously as accurate records and signed by Ken White.
6. Matters Arising:
 - o Glyn requested a copy of the constitution amendments be made available to all members (see attached).
7. Correspondence: None
8. Gambling Licence – David Ireland to ensure this is renewed.
9. a) Chairman's report: Very little to report since the AGM. The marquee has been taken down and stored for the winter. A new painting contractor has been found to undertake the decoration of the meeting room, toilets, Lobby and Kitchen.
b) Treasurers report: See separate sheet (note the date on Profit and Loss Account should read 01/10/15). A new whiteboard has now been installed. A small toolkit has been purchased and the floor polisher has been repaired. Derek queried the re-investment in the Skipton B/S. This was done before the AGM £30,000 has been reinvested for 1 year.
c) Bookings secretary report: Glyn reported that November was very busy with the possibility of a new mother and toddler group for a Thursday dependant on fitting in around Pilates. The Caravan and Camping Club booking for New Year had been cancelled. Enquiries for 2 x 19 year old parties were refused and a New Year Party which would finish after 12. U3A Table Tennis usage has increased with a practice on Thursday afternoon. There are slimming world bookings into the new year. The Blood Transfusion Service has changed its systems and is now booking 3 months in advance, Zumba may start earlier to accommodate. Horton Computer Hub has booked through till March. Somerset Wildlife Trust has booked for 17th March for a talk on Owls. The Marquee is no longer needed, the first booking is 23 April 2016 for a Wedding. The National Reflexology Conference is to be held on 5th March and possibly 'beamed' live. Glyn has obtained a new Samsung Galaxy mobile phone which is on a Vodafone contract @ £20.33 per month. He obtained a 20% discount through daughter.
d) Buildings & Grounds: Joyce reported that some plants are overflowing onto the paths. She thought that probably 1 -2 hours a month spent on tidying should keep it under control. Could we ask Kharon if interested? The saplings that were donated to the hall last year and temporarily planted now need to be replanted. Ken and Stuart will arrange for this.
e) Film Club – The film is showing a 'profit' of £3000 after it's first 3 years in existence. They are choosing January and February films this month and the March film is a members choice. There are currently 74 members and they are receiving lots of visitors (42 for one film!). Selling wine has been well received and proved profitable at £2 per glass.

- f) Hallmark – Hallmark 3 certificate is now on display in the foyer. Thanks to Henry for framing.
- g) User Groups: no reports
10. Health & Safety – None
11. Capital Spend – Explore the possibility of upgrading the additional car park area into a proper car park. All members present were in agreement to look into this further.
12. Forthcoming events
 16 Dec – Christmas Bingo. Bingo's have also been booked for Easter and Christmas 2016. Stuart will post a poster on the website once Jackie has designed one.
 3 Jan – New Year Breakfast
 12 June – Open Gardens
 25 June – Village Fete
 13 August – Flower Show
13. A.O.B.
- Henry reported that the Pilates group had been locked in the hall. The alarms were not activated even though the door was locked.
 - Christmas decorations will be put up on Friday 4th December. KW, AD and any other helpers welcome, 10am
 - Alan found a hardback copy of a Terry Pratchett book on the bookcase. He will take it to an expert with a view to selling it on Ebay.
14. Date of Next Meeting – Thursday 28th January 2016, 7.30pm
 Meeting closed at 8.24pm

Ongoing Actions

<i>Description</i>	<i>Organiser</i>	<i>Target Date</i>	<i>From Meeting</i>
Replacement Booking Secretary		07/14	03/13
Review Hall Hire costs – Annually in September	ALL	09/16	09/11
Review cost of marquee hire – Annually in September	ALL	09/16	09/11
Book Les Mills for the painting	GO	11/15	09/14
Screen training for Ken, Alan and Stuart	DI	01/15	11/14
Monitor Damp in ceiling, dripping water, leak around light in hall	KW/MB	11/15	11/14
Add point to November's Agenda re Gambling License Renewal	JM	11/16	03/15
Change tiles in meeting room	KW	07/15	05/15
Purchase 2 new round tablecloths	KW	11/15	07/15
Send appendix of Constitution to the Charity Commission	JM	11/15	09/15
Remove dead flies from light in hall	KY	11/15	09/15
Update instructions for the dishwasher	JM	11/15	09/15
Update Register of Members	ALL	01/16	11/15